Initiating a New Application

(NOTE: This is only for the initial application; you will need to subsequently complete a full application in WebCAMP.)

NEW USERS

(Do not have an existing account in WebCAMP)

1. Click on the following link:

   [Link](http://cfqa01.med.nyu.edu/webcamp/SourceCode/WebCAMP_Protocol/NoLogin/NotificationOfIntent.cfm?RFA=1&DSN=1&RootURL=http$$cfqa01.med.nyu.edu$webcamp$SourceCode$)

2. Select the Application Type and click Continue.

3. Check off which services/resources you are requesting and click Continue.
4. Answer all questions listed regarding the study/subjects and click Continue.

5. Enter PI name, Brief Study Title, and your name (if you are not the PI), and click Continue.

6. Click Continue and a new account will be created for you. *Note that an account will only be created for the person submitting the application. If this is not the PI, the PI will not have an account created for him/her.* Click Continue.
7. Complete the demographic information – for both the PI and yourself, if applicable – and click Continue.

8. Set a password for your WebCAMP account – your new password must have at least one capital letter and one number. Click Continue.

9. Click on Close Window (not shown here) to exit and check your e-mail for a link to log into WebCAMP.
10. **Coordinator:** Click on the link in the e-mail to login to WebCAMP.

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**PI, if applicable:** You will receive the following email:

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11. Login using your Last name, First name and the Password you have just created for yourself.