Effective mentoring is critical to success in academic medicine generally and clinical translational science specifically. The Mentoring Development Unit, now in its 6th year, has trained over 40 interdisciplinary, mid-level researchers through its Mentor Development Program (MDP), an intensive 16 hour long course which focuses on building the individual skills of mentors (e.g. self-awareness, active listening, time and project management, facilitating and coaching writing and using contracts) and their knowledge basis (e.g. leadership theories, stereotype threat and diversity issues) to ensure successful mentoring of others. We are dedicated to supporting, enhancing, and promoting both clinical translational research success and the career development of our researchers by establishing a culture that optimizes the relationship between mentors and their trainees. One of our current goals is to expand the impact of the MDP by supporting members of the CTSI community to pilot their own mentorship development programs that will meet the needs of their own research teams and be embedded in the research groups represented.

In support of this goal, we are pleased to announce that we will be providing funding for one project focused on developing mentoring training and are requesting Letters of Intent (LOIs). Proposals will be accepted up to a maximum of $10,000 and one year in duration.

Eligibility & Submission Guidelines
Eligibility
Faculty from any Unit or School in the University, or with appointments at CTSI-affiliated New York City Health and Hospitals Corporation institutions, are eligible to apply.

LOI Guidelines
Please submit an LOI of no more than 1,000 words (11 point Arial font, 0.5" margins) to be submitted by March 1, 2016 at 5:00PM. The submission process is online via REDCap and requires the completion of the following form, which can be accessed by clicking on this link: Letter of Intent Form.

The LOI must contain the following elements:
- Name and Information of submitting Principal Investigator (PI)
- Co-PIs: Names, Titles and Affiliations
- Project Title
- Study Aims, Description and Rationale of Target Learners. Please limit this section to 250 words.
- Brief Summary of Project (including methods, measures, sample, expected results, impact on mentoring). Please limit this section to 750 words.
- Co-Investigators and Collaborators
- Amount of Funds Requested (Max of $10,000) accompanying budget
- Projected Start Date and Duration of Project

In completing the LOI, applicants may wish to consider and address some or all of the elements of the full application which can be found here. Projects that include collaborative and/or transdisciplinary training are encouraged.

Applicants who are invited to submit a full proposal will be notified by March 18, 2016 and will need to submit a full online application by March 25, 2016 at 5:00PM.

For additional information, call or e-mail:
Claudia Galeano, Program Manager – TREC
E-mail: Claudia.Galeano@nyumc.org
Tel: 212-263-4996