Initiating a New Application

(NOTE: This is only for the initial application; you will need to subsequently complete a full application in WebCAMP.)

NEW USERS

(Do not have an existing account in WebCAMP)

1. Click on the following link:

   https://webcamp.nyumc.org/webcamp/sourcecode/WebCAMP_Protocol/NoLogin/NotificationOfIntent.cfm?RF A=2&DSN=1&RootURL=https$$webcamp.nyumc.org$webcamp$sourcecode$

2. Select the Application Type and click Continue.

3. Check off which services/resources you are requesting and click Continue.
Which services/resources are you requesting from the NYU CTSI?
(check all that apply)

- [ ] CTSI Biorepository
- [ ] CTSI Center for Health Informatics and Bioinformatics
- [ ] CTSI Clinical Research Center
- [ ] CTSI Community Engagement and Population Health
- [ ] CTSI Core Laboratory
- [ ] CTSI Study Design, Biostatistics and Ethics
- [ ] Non-CTSI Resources
- [ ] Participant Compensation

[Continue]
4. Answer all questions listed regarding the study/subjects and click Continue.

5. Enter PI name, Brief Study Title, and your name (if you are not the PI), and click Continue.

6. Click Continue and a new account will be created for you. **Note that an account will only be created for the person submitting the application. If this is not the PI, the PI will not have an account created for him/her.** Click Continue.
7. Complete the demographic information – for both the PI and yourself, if applicable – and click Continue.

8. Set a password for your WebCAMP account – your new password must have at least one capital letter and one number. Click Continue.

9. Click on Close Window (not shown here) to exit and check your e-mail for a link to log into WebCAMP.
10. **Coordinator**: Click on the link in the e-mail to login to WebCAMP.

**PI, if applicable**: You will receive the following email:

---

Coordinator Name if applicable (on behalf of PI Name) has submitted a Notification of Intent (CTSI: Full Support) entitled "Brief Study Title". No action on your part is required; either the user already has access to ePAR or s/he has provided an e-mail address from a trusted partner institution.
11. Login using your Last name, First name and the Password you have just created for yourself.