APPLICATION CHECKLIST

Clinical and Translational Science Institute
MS in Clinical Investigation

APPLICATION DEADLINE
Applications received after the deadline may be considered on a case-by-case basis pending availability.

☐ ELIGIBILITY
Upon entrance to the program, an applicant must be:

- An active participant in clinical investigation at NYU (or a NYU-CTSI affiliate).
- Mentored by one or more NYU faculty members.
- Board Eligible or Certified in a Clinical Specialty (if you are a physician).
- Currently licensed to practice medicine in New York State.
- An individual from another discipline (ex: nursing, dentistry, psychology, physical therapy, and others) who holds equivalent credentials.

☐ APPLICATION FORM
Submit the online application.

☐ CURRENT CURRICULUM VITAE
Submit most current curriculum vitae.

☐ OFFICIAL TRANSCRIPT
Submit an official transcript from your undergraduate studies or most recently earned degree.

☐ ESSAY
Submit an essay of no more than 500 words describing your reasons for seeking advanced training in Clinical Investigation and your career plans beyond this MSCI training program.

RESEARCH PLAN
Submit a research plan of no more than 1,000 words describing the background; significance and sample specific aims of a research project that will be completed as part of the training. The Review Committee may request additional information.

☐ RECOMMENDATION LETTERS
Submit three letters of recommendation:

- One must be from your proposed research project mentor, who must be a full-time member of the faculty or research scientist at New York University.
- One must be from someone who knows your work.
- One letter must be from your Dean or Department/Division Director/Chair indicating:
  o His or her support of your application.
  o That you will have at least 50% of your time available for coursework and/or research during the two years of the program with no more than twenty (20) hours per week in unrelated teaching and/or clinical work.
  o Their commitment to provide your financial support during the two years of the program including tuition for the MSCI program (payment for tuition will be negotiated with your Department/Division Director).

*All the required application materials must be submitted through the online application system.*