

COMET Implementation Goals and Steps

Identifying Goals and Priorities

This exercise is meant to facilitate thinking and discussion by around clinic goals and priorities related to THM and then to think about how prioritize these goals/practices for implementation. Their goals for implementation may focus on specific COMET elements (e.g., shared decision-making guide), or clinic workflows/processes, or a combination of these. The idea is to start implementation with elements that may be the best fit for the clinic with the least time commitment and that will make the biggest impact. Clinics may balance importance of these elements differently, and therefore the discussion should be guided by their goals/preferences, rather than specific COMET study elements. This may require brainstorming with the clinical director and any other designated staff that they would like to include. You can also gain information for this goalsetting using your clinic assessment, the data snapshots, and/or the walkthrough.

List 3-4 goals for changing/implementing practices related to THM (in no particular order)

- 1.
- 2.
- 3.
- 4.

Now, rate each in terms of the following categories: (Circle Low, Moderate or High for each element in each of the 3 categories: Time, Fit, and Impact)

Element	Time commitment to implement			Fit with Clinic			Overall impact on patient care		
1	Low	Moderate	High	Low	Moderate	High	Low	Moderate	High
2	Low	Moderate	High	Low	Moderate	High	Low	Moderate	High
3	Low	Moderate	High	Low	Moderate	High	Low	Moderate	High
4	Low	Moderate	High	Low	Moderate	High	Low	Moderate	High

Now, rank each of the above 3-4 goals, with those with the highest fit and impact and lowest time commitment ranking highest to lowest

- 1.
- 2.
- 3.
- 4.

Next, you will use the below worksheet to document implementation plans for each goal/practice. This should be seen as a “working” or “living” document that can be updated and expanded over the course of your implementation support.

COMET Implementation Goals and Steps

Goals	Action Items/Examples	Plan/Timeframe	Staff Lead	Other staff involved (roles)	Targets for success
E.g., THD Workflow and/or procedural changes					