PARTICIPATING IN A CLERKSHIP PALETTE LOTTERY

PLEASE NOTE: Registration & Student Records will inform students of their eligibility to participate in the lottery at the appropriate time.

1. Log on to **eLottery**

2. Under Open lotteries select the active lottery associated with your account. The screen will look like the example below:

Open lotteries:

You have been associated with the following open lotteries. To **add, edit, and view existing selections**, click on the name of the lottery. For your records, you can **print your selections** by clicking the printer icon in each row.

Lottery name	Start date	End date	Lottery number	Total # Participants	Print
Class of 2018 Clerkship Lottery	9/17/2015 9:00 AM	9/21/2015 3:00 PM	#	154	[printer icon]

3. Select the Class of 20XX Clerkship Lottery. You should see the following screen:

Class of 2018 Clerkship Lottery

EXAMPLE

Use the arrows on top of each palette, in order to toggle your rank selections.

Remember to press Save Changes when you are satisfied with your selection.

I am participating in this lottery: ● Yes ○ No

Ranking Order	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Palette ID	A-14	B-6	C-6	D-13	E-14	F-6	G-6	H-13	I-13	J-7	K-5	L-13	M-12	N-7	O-6	P-13
	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	last ⇒	

Date range	A-14	B-6	C-6	D-13	E-14	F-6	G-6	H-13	I-13	J-7	K-5	L-13	M-12	N-7	O-6	P-13
12/28-01/10/16	OB	OB	SURG	SURG	CNS	SEL/ELE	SEL/ELE	SEL/ELE	PSY	PSY	PEDS	PEDS	AMB	MED	MED	MED
01/11-01/24/16	OB	OB	SURG	SURG	CNS	SEL/ELE	SEL/ELE	SEL/ELE	PSY	PSY	PEDS	PEDS	AMB	MED	MED	MED
01/25-02/07/16	OB	OB	SURG	SURG	SEL/ELE	CNS	CNS	SEL/ELE	PSY	PSY	PEDS	PEDS	MED	AMB	AMB	MED
02/08-02/21/16	SURG	SURG	OB	OB	SEL/ELE	CNS	CNS	SEL/ELE	PEDS	PEDS	PSY	PSY	MED	AMB	AMB	MED
02/22-03/06/16	SURG	SURG	OB	OB	SEL/ELE	SEL/ELE	SEL/ELE	CNS	PEDS	PEDS	PSY	PSY	MED	MED	MED	AMB
03/07-03/20/16	SURG	SURG	OB	OB	SEL/ELE	SEL/ELE	SEL/ELE	CNS	PEDS	PEDS	PSY	PSY	MED	MED	MED	AMB
03/21-03/27/16	CNS	SEL/ELE	SEL/ELE	SEL/ELE	PSY	PSY	PEDS	PEDS	AMB	MED	MED	MED	OB	OB	SURG	SURG
03/28-04/10/16	CNS	SEL/ELE	SEL/ELE	SEL/ELE	PSY	PSY	PEDS	PEDS	AMB	MED	MED	MED	OB	OB	SURG	SURG
04/11-04/24/16	SEL/ELE	CNS	CNS	SEL/ELE	PSY	PSY	PEDS	PEDS	MED	AMB	AMB	MED	OB	OB	SURG	SURG
04/25-05/08/16	SEL/ELE	CNS	CNS	SEL/ELE	PEDS	PEDS	PSY	PSY	MED	AMB	AMB	MED	SURG	SURG	OB	OB
05/09-05/22/16	SEL/ELE	SEL/ELE	SEL/ELE	CNS	PEDS	PEDS	PSY	PSY	MED	MED	MED	AMB	SURG	SURG	OB	OB
05/23-06/05/16	SEL/ELE	SEL/ELE	SEL/ELE	CNS	PEDS	PEDS	PSY	PSY	MED	MED	MED	AMB	SURG	SURG	OB	OB
06/06-06/19/16	PSY	PSY	PEDS	PEDS	AMB	MED	MED	MED	OB	OB	SURG	SURG	CNS	SEL/ELE	SEL/ELE	SEL/ELE
06/20-06/26/16	PSY	PSY	PEDS	PEDS	AMB	MED	MED	MED	OB	OB	SURG	SURG	CNS	SEL/ELE	SEL/ELE	SEL/ELE
06/27-07/10/16	PSY	PSY	PEDS	PEDS	AMB	MED	MED	MED	OB	OB	SURG	SURG	CNS	SEL/ELE	SEL/ELE	SEL/ELE
07/11-07/24/16	PSY	PSY	PEDS	PEDS	MED	AMB	AMB	MED	OB	OB	SURG	SURG	SEL/ELE	CNS	CNS	SEL/ELE
07/25-08/07/16	PEDS	PEDS	PSY	PSY	MED	AMB	AMB	MED	SURG	SURG	OB	OB	SEL/ELE	CNS	CNS	SEL/ELE
08/08-08/21/16	PEDS	PEDS	PSY	PSY	MED	MED	MED	AMB	SURG	SURG	OB	OB	SEL/ELE	SEL/ELE	SEL/ELE	CNS
08/22-09/04/16	PEDS	PEDS	PSY	PSY	MED	MED	MED	AMB	SURG	SURG	OB	OB	SEL/ELE	SEL/ELE	SEL/ELE	CNS
09/05-09/18/16	AMB	MED	MED	MED	OB	OB	SURG	SURG	CNS	SEL/ELE	SEL/ELE	SEL/ELE	PSY	PSY	PEDS	PEDS
09/19-09/25/16	AMB	MED	MED	MED	OB	OB	SURG	SURG	CNS	SEL/ELE	SEL/ELE	SEL/ELE	PSY	PSY	PEDS	PEDS
09/26-10/09/16	AMB	MED	MED	MED	OB	OB	SURG	SURG	CNS	SEL/ELE	SEL/ELE	SEL/ELE	PSY	PSY	PEDS	PEDS
10/10-10/23/16	MED	AMB	AMB	MED	OB	OB	SURG	SURG	SEL/ELE	CNS	CNS	SEL/ELE	PSY	PSY	PEDS	PEDS
10/24-11/06/16	MED	AMB	AMB	MED	OB	OB	SURG	SURG	SEL/ELE	CNS	CNS	SEL/ELE	PSY	PSY	PEDS	PEDS
11/07-11/20/16	MED	MED	MED	AMB	SURG	SURG	OB	OB	SEL/ELE	SEL/ELE	SEL/ELE	CNS	PEDS	PEDS	PSY	PSY
11/21-12/04/16	MED	MED	MED	AMB	SURG	SURG	OB	OB	SEL/ELE	SEL/ELE	SEL/ELE	CNS	PEDS	PEDS	PSY	PSY
12/05-12/18/16	MED	MED	MED	AMB	SURG	SURG	OB	OB	SEL/ELE	SEL/ELE	SEL/ELE	CNS	PEDS	PEDS	PSY	PSY
12/19-12/25/16	MED	MED	MED	AMB	SURG	SURG	OB	OB	SEL/ELE	SEL/ELE	SEL/ELE	CNS	PEDS	PEDS	PSY	PSY

As shown in the palette example above, the number of seats available in each clerkship palette is listed next to the Palette ID (e.g. Palette A has 14 seats). If you are lottery number 52, you need to select multiple palettes with the number of seats equal to, or greater than the number 52, to ensure that you receive a palette assignment. For example, you might choose, Palette A (14 seats) as choice one, Palette C (6 seats) as choice two, Palette F (6 seats), as choice three, Palette I (13 seats) as choice four and Palette L (13 seats) as the final choice. This selection equals exactly 52, the number of seats you need to rank to assure you receive a palette in the lottery process. You should make your palette selection in order of your preference regardless of your lottery number.

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4. **Participation:** By default, the "Yes" radio button is selected for "I am participating in this lottery".

5. To **change the order of your selections**, move the lettered palettes (A-P) according to your assignment preferences by either clicking the arrows or dragging the numbered columns (1-16) to display the order of your palette assignment preference. Remember to press Save when you are satisfied with your choices.

6. You may make changes to your selections up until the deadline, at which point your selections will be finalized.