I. Policy Summary

This policy reaffirms long-standing principles and practices of the School of Medicine and New York University, which assign to the Dean stewardship of the School’s resources and responsibility for assignment of academic, research and administrative space of the School. Research space is assigned under the authority of the Dean to promote distinguished scholarly research of departments, institutes, and other programs in alignment of NYULMC’s mission and strategy. Space is assigned and reassigned on the basis of program quality and strategic priorities, as well as productivity and performance, which is measured using a variety of parameters.

II. Policy Purpose

The purpose of this policy is to define criteria by which academic, research and administrative space at the School of Medicine is assigned to promote distinguished scholarly research of departments, institutes, and other programs in alignment of NYULMC’s mission and strategy.

III. Applicability of the Policy

This Policy applies to all academic, research and administrative space of the School of Medicine.

IV. Definitions

A. “Research Dollar Density (RDD)” means total and indirect extramurally funded cost recovery per net square foot (nsf).

B. “Research FTE Density” means number of full time equivalent lab staff occupying benches.

C. “R01 Equivalent” means awards with direct costs of $250,000+ annually with indirect rate of over 50%.

* Presented to Department Chairs, February 2, 2012; revised, March 2012, published May 2012
V. Policy

A. NYULMC research space is assigned to promote distinguished scholarly research of departments, institutes, and other programs in alignment of NYULMC’s mission and strategy.

B. Research space assignments to specific units or investigators are increased or decreased under the authority of the Dean or his/her designee. Research space is not indefinitely assigned to specific units or investigators.

C. Space is assigned and reassigned on the basis of program quality and strategic priorities, as well as productivity and performance, which is measured using a variety of parameters:

i. Research dollar density, which in general is expected to be at or above $500 total cost and $167 indirect cost per net square foot for wet research

ii. Research FTE density, whereby, in general, each FTE lab personnel is assigned one lab work station consisting of a lab bench and a tech desk, while part time staff share work stations

iii. Extramural awards and pending awards, which in general should include at least 2 R01s or the equivalent

iv. Needs of different kinds of research, i.e., office-based/dry, high intensity clinical research, clinical trials, training grants, wet bench, equipment intensive, etc.

v. The quality of research space, e.g., efficiency of design and layout, time since its last major renovation

vi. Quality of research conducted in the space in terms of publications, citations, or other objective measures

D. Department chairs and institute directors have responsibility for managing faculty research efforts to meet productivity and performance targets.

E. The space assigned to programs and to investigators who do not maintain targeted productivity and performance levels is subject to downsizing and reassignments

i. With the exception of new faculty during start up, tenured or tenure track faculty who, have no peer-reviewed extramural research support for 3 consecutive years should be required to contract to no more than 150 nsf of academic/research space. Non Tenure Track faculty without extramural support should not be assigned research space. NYULMC at its discretion may ask a faculty member to relinquish space sooner if the prospect of regaining funding is limited and/or extramural support is not being aggressively pursued.
ii. Faculty whose research is supported extramurally, but at a level below expectations, are expected to achieve targeted levels or demonstrate a high likelihood of achieving it based on a trajectory of increased extramural salary support and/or expected support based on proposal activity and the quality of grant applications as reflected in peer reviewed critiques. Faculty whose research productivity is below standard and do not demonstrate they are on an upward trajectory may experience a downsizing of research space.

VI. Related Policies

Guidelines for the Use of University Facilities (approved by University Senate, 1971, revised 1977), affirming responsibility for assignment of academic and administrative space to the School’s Administration.