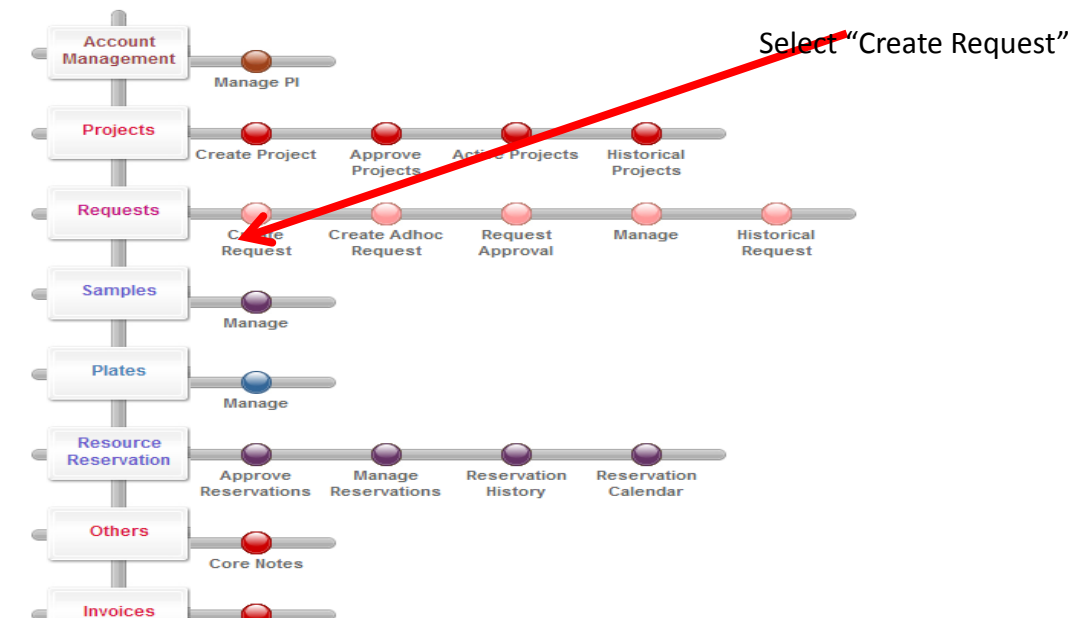


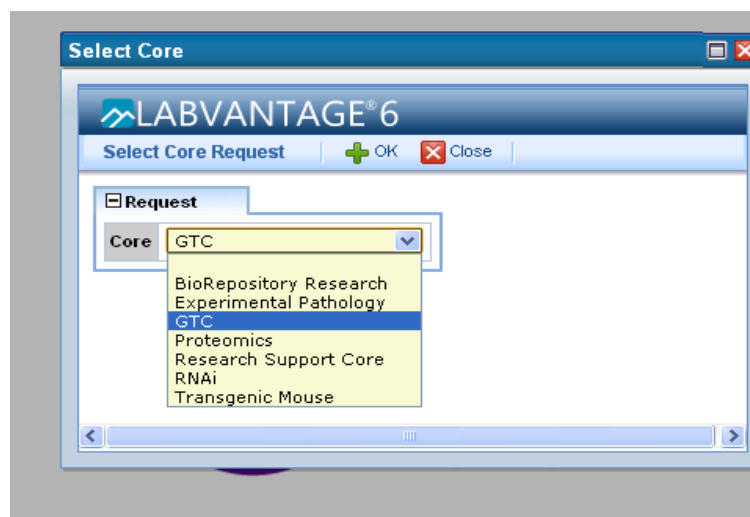
# Make Reservations and Requests

Making a reservation can be done from the “Requests” tramline under the LIMS site map.

1. Click on “Create Request” (as indicated in the screenshot below).



2. Select a core lab to submit the request to. If you don't see any cores listed in the drop-down to choose from, you were not assigned to a project. Please be sure you are assigned to a project before submitting a request.



3. Below is a sample Request Form pre-populated with information from a project. Step through the form filling out all required information, and then click the “Save” button.

SaveCheckNewPrint

Document: (new)New\*GTC Form (v1)User1Page 1 of 1

View Created Request

Request Title

Demographics & Billing Information

CoreGTCProject

Membership

Payment Option

Principal Investigator

SubmitterThomas Winner

Date of Submission06/29/2012

Major Services

☒ Sequenome Mass Array

☐ Sequencing Services

☐ Gene Expression Profiling

☐ RNA/DNA QC

☐ Micro RNA Profiling

☐ Custom Bioinformatics

☐ Quantitative Real-Time PCR

Please Select Application

☐ Genotyping-iPlex☐ DNA-Methylation-Epi typer

Sample well sequence Orientation

☐ Horizontal☐ Vertical

e.g. Vertical A1, B1, C1, Horizontal A1, A2, A3

GTC Sample Library

Sequenome

Sequenome Sample Submission

Please place cursor in field to copy from and hit ctrl-d to fill down values to rows below

Sample Id	Sample Name	Concentration (mg/ul)	Volume	Tissue of Origin	Specimen (FFPE, Frozen, Blood, Other)	Source (Normal, Primary, Metastasis, Cell line or Xenograft, Other)	WGA Pass/Fail	CpG Island Genome Coordinates	Number of amplicons per CpG Island
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Add Sample

Use Sample