INFORMATION FOR EMPLOYEE & FACULTY TENANTS—Lipton Hall (564 First Avenue)

Each apartment has window blinds, a bathroom, and a kitchen. Each apartment kitchen is equipped with a refrigerator, stove (cooker), oven, and sink. Microwave ovens are not provided. There are no storage facilities in the building. There is 24-hour staffing in the lobby, and a laundry room.

Building residents must carry their Medical Center identification badge. Smoking is not permitted in NYULMC facilities, including its residences.

Your mailing address: Your Name, 564 First Avenue, Apt. #, New York, NY 10016 Please do not send packages, furniture or other deliveries in advance of your arrival because these cannot be accepted or stored.

Lipton Hall Lobby Desk telephone: (212) 263 8901 Superintendent: Pete Rodriguez (212) 263 8821
Property Management staff coordinates the repairs, furniture, and other maintenance activities in your building. Please ask your building superintendent for assistance. If you need more help, please contact the NYULMC Property Supervisors via email to Edward.Berman@nyumc.org or Luis.Rodriguez@nyumc.org

A Key Release form will be provided to you by Housing Services. Bring that with you when you go to pick up your keys from the building Superintendent. It is recommended that you let the superintendent know in advance what day and time you and your belongings will be arriving, to be sure there will be elevator time available, and so that he can leave the keys for you if he won't be in the building.

If you have questions about your housing charges or payroll deduction of rent, please contact the Finance Operations staff redf.finance@nyumc.org

The Housing Services website http://redaf.med.nyu.edu/housing includes forms, policies, and information that are periodically updated, including the Guide to Living in NYU Langone Medical Center. For information on relocation topics such as moving companies, schools, etc., see http://redaf.med.nyu.edu/och

Utilities: Tenants pay for their own electricity (one account per apartment), telephone, and cable television. While there is a central heating and air conditioning system in the building, electricity is used to run the heating-air conditioning unit(s) in each apartment. Con Edison is the electricity provider. Their website is http://coned.com You or a roommate must call Con Edison at 1-800-75-CONED to set up your apartment’s account for electricity service to ensure that the service is not discontinued. Con Edison will need the following information: your telephone number; the address of your apartment; your date of occupancy; your Social Security number, Resident alien number, Passport ID number, or state license ID number.

The cable television provider is Time Warner Cable www.twc.com Time Warner can also provide internet service. Regarding NYULULMC intranet, please contact the IT Help Desk 212 263 6868 or #helpdesk@nyumc.org

Neighborhood Parking Facilities

Imperial Parking: 530 First Avenue (adjacent to NYU Langone Medical Center)
Rapid Parking: 575 First Avenue near 33rd Street (opposite NYU Langone Medical Center)
Imperial Parking: 340 East 34th Street between First and Second Avenues
Central Parking: 350 East 30th Street (enter at 29th Street between First and Second Avenues)
Rivergate: 400 East 35th Street between the FDR Drive service road and First Avenue

Information is subject to change.