Information for Students: 334 East 25th Street

Information is subject to change.

Each studio apartment has a bathroom, a kitchen, window blinds or shades, one overhead light, vinyl tile flooring, and seasonal heat and air conditioning. Each apartment kitchen is equipped with a refrigerator, stove (cooker), oven, and sink. There are no storage facilities in the building and there is no elevator. There is 24-hour staffing in the lobby, and there is a laundry room. Building residents must carry their NYU Langone identification badges.

Student apartments in this building are as-is provided with NYU furniture, except beds. Beds are not provided. Please note that NYU furniture may not be removed from the apartments.

Tenants’ moving companies are not required to provide insurance certificates. Pets are not permitted. Smoking is not permitted in or around NYU Langone facilities, including its residences.

Your Mailing Address: Your Name, 334 East 25th Street, Apartment # _____, New York, NY 10010
Please do not send packages, furniture or other deliveries in advance of your arrival because these cannot be accepted or stored. Please note that keys, mail and package services are provided only to tenants and authorized family members authorized by Housing Services.

Packages are distributed via the package room at 334 East 26th Street (Vilcek Hall), unit 1G. The package room hours are Monday-Friday (except holidays), 8:00 am to 9:00 pm, Saturdays, 10:00 am to 6:00 pm (closed for lunch on Saturdays from 1:00 pm to 2:00 pm). Questions about packages can be directed to: vilcekpackages@supremesystems.com Please see the Package Contact Information form below, on page 3.

Building Superintendent: Angel Ortega (212)725-3113 angel.ortega@nyumc.org
Lobby Security desk telephone number: (212) 725-3110

Property Management staff coordinates the repairs and other maintenance activities in your building. Please ask your building superintendent for assistance. If you need more help, please contact Edward.Berman@nyumc.org or Luis.Rodriguez@nyumc.org

If you have questions about your rental account or payroll deduction of rent, please contact the Finance Operations staff. redf.finance@nyumc.org

Utilities: Electricity, WiFi, and NYU Campus Cable television are provided at no additional charge. Wireless network: LMC Mobile. You will need to log in with your NYU Langone Kerberos ID (email user name) and password. For more information, please contact the IT help desk, (212) 263 6868, or #helpdesk@nyumc.org

Public Parking Garages near 334 East 25th Street (subject to change):

- Icon West Plaza, 301 East 26th St, across the street from Vilcek Hall
- Imperial Parking, 300 East 25th St, left turn from First Ave.
- Icon Kips Bay Parking, 240 East 27th St, left turn from First Ave.
- Charles Parking, 200 East 27th St, left turn from First Ave.
A sample studio floor plan follows. Variations in individual apartments may not be reflected.
Dear Student Living at 334 East 25th Street:

SBM/Supreme package clerks handle incoming packages for 334 East 25th St. Packages are received and distributed from the Vilcek Hall Package Room, 334 East 26th Street, unit 1G. Package room hours are Monday through Friday, 8:00 am to 9:00 pm except holidays, and Saturdays, 10:00 am to 6:00 pm except holidays (closed for lunch on Saturdays from 1:00 pm to 2:00 pm).

We do not accept assembled furniture, mattresses, other exceptionally large items, or deliveries from restaurants, grocery stores or Fresh Direct.

Please do not send packages or other deliveries in advance of your arrival because these cannot be accepted or stored. Please note that package services are provided only to tenants and family members authorized by Housing Services, as reflected on the building roster.

For questions about packages, please visit the Package Room during business hours, or contact: vilcekpackages@supremesystems.com

In order to provide you with notification of arriving packages, please provide your contact information as soon as you move in.
Please print clearly.

____________________________________  ___________________________________
First or Given Name                      Last or Family Name

______________________
Apt#

 ______________________________________  _____________________________
Mobile Phone #                           Email

SPOUSE/PARTNER (if applicable, and as approved by Housing Office)

__________________________________________________________
Name

______________________
Mobile Telephone #                           Email

Please return this completed form as soon as you arrive. You can provide it to the Vilcek Hall Package Room (1G) as a printed copy, or scan it into a PDF (not a photo, please) and attach it to an email to the SBM mailbox indicated above.