

Real Estate Development + Facilities (RED+F) Housing Services One Park Avenue, 5th floor, New York, NY 10016 <u>housing@nyulangone.org</u>

Information for Students: 323 East 14th Street

Information is subject to change.

Students pick up their keys from NYU Langone Housing Services. We are at One Park Avenue, 5th floor. Our office is open Monday through Friday, 9:00 am to 5:00 pm, except holidays.

The 323 East14th Street building's management permits moves on weekdays, with authorization by Housing Services and also advance approval by the building superintendent. Students must directly contact the superintendent in advance of moving in.

Bedrooms can be furnished with a bed, dresser, desk, and chair, at no charge, subject to availability. Beds are extra-long twin size. Furniture request forms are included in the housing acceptance process. Students are responsible for providing their own AC units; if you have questions about installation, please contact REDF Property Management.

323 East 14th Street Building Management: Phone: 1-888-985-5925 Email: 323E14thSt@gmail.com

Pets are not permitted. Smoking, including e-cigarettes, is not permitted in or around NYU Langone facilities, including its residences. Tenants' moving companies are not required to have certificates of insurance.

Your mailing address: 323 East 14th Street, apt #____ New York, NY 10003 Please do not send packages or arrange deliveries prior to your moving in. These cannot be accepted or stored.

Property Management staff coordinates the repairs, furniture, and other maintenance activities in your building. If you need assistance, please contact <u>Alex.Borden@nyulangone.org</u> or <u>Edward.Berman@nyulangone.org</u>

If you have questions about your rent account or payroll deduction of rent, please contact the Finance Operations staff <u>redf.finance@nyulangone.org</u>

Electricity: Con Edison provides electrical service to your apartment. Their website is <u>http://coned.com</u> If your apartment is currently vacant, you must call Con Edison at 1-800-75-CONED to set up your apartment's account for electricity service to ensure that the service is not discontinued. Con Edison will need the following information: your telephone number; the address of your apartment; your date of occupancy; your Social Security number, Resident alien number, Passport ID number, or state license ID number.

Unloading a car in front of 323 East 14th Street can be challenging due to traffic flow and New York City regulations. We suggest that someone stay with the car at all times.